



Notice of Public Meeting
Arizona Motorcycle Safety Advisory Council
Wednesday, December 19, 2007 – 10:00 am

AGENDA

Pursuant to ARS 38-431.02 notice is hereby given to Members of the Arizona Motorcycle Safety Advisory Council (“the Council”) and the general public that the Council will hold a meeting, open to the public on Wednesday, December 19, 2007 at 10:00 am. The meeting will be held at the Governor’s Office of Highway Safety (GOHS), 3030 North Central Avenue, #1550, Phoenix, AZ 85012. Pursuant to ARS 38-431.01(A)(3), matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters. The Council retains the right to take agenda items out of order as needed for quorum or other purposes. Agenda items with staff presentations are noted. Staff is available to clarify or address any related comments.

1. **CALL TO ORDER** – AMSAC Chair P. J. Janik
2. **RATIFICATION OF ACTIONS AND DECISIONS TAKEN DURING NOVEMBER 20, 2007 MEETING**

Presentation: None scheduled.

Suggested Action: Pursuant to ARS 38-431.05(B), it is moved to ratify the actions and decision that occurred at the last meeting on November 20, 2007.

3. **POLICY AND PROCEDURES MANUAL WORK GROUP**

Presentation: AMSAC Chair P. J. Janik

The Council will develop a Policy and Procedures Manual.

Suggested Action: Council members shall develop and vote on a Policy and Procedures Manual for the Council. To establish guidelines on how to conduct meetings and other Council business, this Manual will include items such as protocol to submit agenda items, email correspondence, length of service for Chair and Co-Chair, etc.

4. **CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to ARS 38-431.01 (G) action taken as a result of public comment is limited to directing staff to study



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the matter, responding to any criticism or scheduling the matter for further consideration and decisions at a later date.

Members of the public are limited to three minutes for comment.

5. BOARD FORUM

This is the time for Council members to share information regarding issues relating to the Council.

6. NEXT MEETING DATE

Suggested Action: For information, discussion and possible action.

7. CALL TO ADJOURN

Pursuant to Title II of the American with Disabilities Act (ADA) the Office of the Governor's does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability ay request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator, 602.542-2449, or TTY uses through Relay. Requests should be made as early as possible to allow time to arrange the accommodation.
